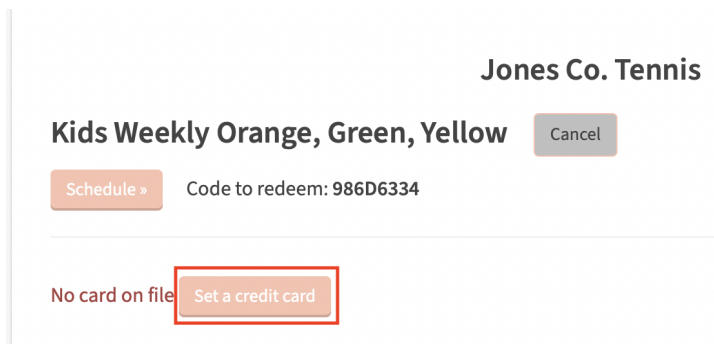**Welcome.**

We are really excited to have you on the team.

Here is some information about how to set up and manage your online account so you can get the most out of your subscription package. This is a brand new way of doing things for us, so any issues please don't hesitate to reach out as we are always keen to improve how we do things to make it easier for you.

How to add payment information

All our payments for our subscriptions are made via direct debit. Once we have set up an account in our system, **you will receive an email with a link** directing you to where you can securely enter your card details.

1. Click '**Set up a Credit Card'**

Jones Co. Tennis

Kids Weekly Orange, Green, Yellow [Cancel]

[Schedule »] Code to redeem: 986D6334

No card on file [Set a credit card]

2. Enter your card details then click **'Update Credit Card'**

First Name

Last Name

Card number   MM/YY   CVV

Update Credit Card »

By updating your card, you authorize us to charge this card **A$22.00 per week** to keep your subscription to **Kids Weekly Orange, Green, Yellow** active.

How to book a class

Once you have been set up with a subscription package you can book in your classes and set up an account to make it easy to re-book and manage your class schedule.

1. Head to our website and click **BOOK** button along the top

2. Scroll down to the Class lists. Select the **class** you want to book. Note: Subscriptions can only be used for our Group classes, they are not able to be used on Private Lessons.

3. Select your **location**

With...

Any available	Select

Gerringong Tennis Club, Pacific Ave, Werri Beach NSW 2534

Gerringong	Select

Oak Flats Tennis Club, Kingston St, Oak Flats NSW 2529

Oak Flats	Select

4. Select your **day and time**

‹ VIEW ALL CALENDARS

Gerringong

MORE TIMES ›

IN 3 WEEKS			IN 4 WEEKS	
Monday	**Thursday**	**Friday**	**Monday**	**Thursday**
January 30	February 2	February 3	February 6	February 9
6:00pm	6:00pm	6:00pm	6:00pm	6:00pm

5. This will bring up a drop down menu. Select how many classes you want to book
   a. For a single booking select **'Add a time' or 'Continue'**
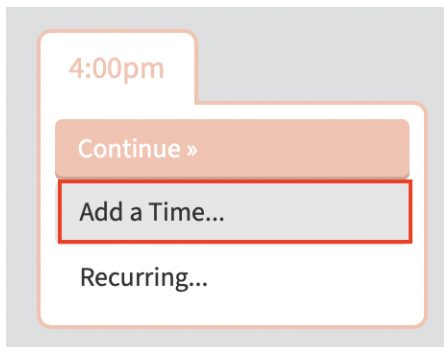
   b. To book for **multiple** weeks select **'Recurring'.** Then in the next window select from the drop down the number of weeks you would like to book and click **'Add recurring Times'**
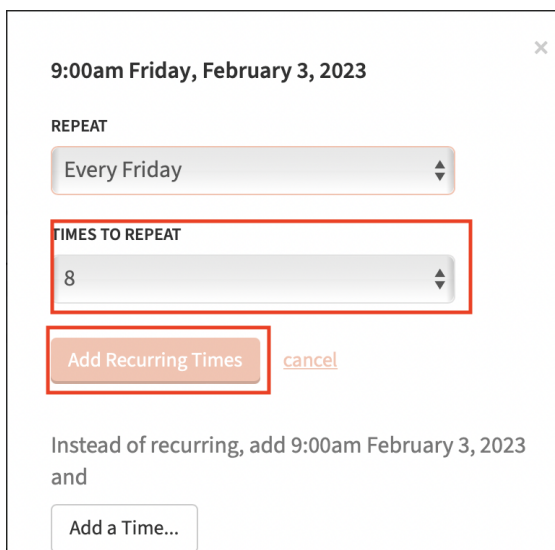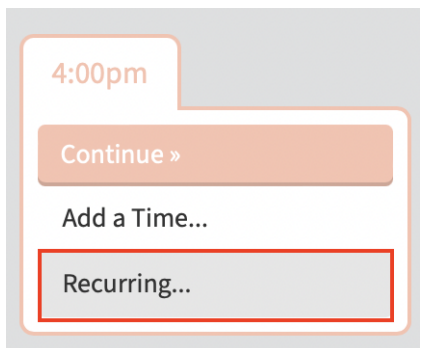
All your times will be displayed, then click **Continue**

Gerringong

February 3, 2023 9:00am	🗑
February 10, 2023 9:00am	🗑
February 17, 2023 9:00am	🗑
February 24, 2023 9:00am	🗑
March 3, 2023 9:00am	🗑
March 10, 2023 9:00am	🗑
March 17, 2023 9:00am	🗑
March 24, 2023 9:00am	🗑

Continue »

6. Enter your **details** and fill in the **Student Intake Form**. Note: Once your account has been set up, this will be automatically filled.

❮ EDIT APPOINTMENT INFORMATION

Adult Group Class (Beginner)
1 hour
February 3, 2023 6:00pm

Name *

Name	Last Name

Phone *

Phone

Email *

hello@jonescotennis.com

Student Intake Form

Students Full Name *

Students Date Of Birth (under 18 yrs) *

7. Using your Subscription code to pay for your booking. Click **'Redeem Coupon or Package'**.

    a. Without an account/ your first booking. Click **'Redeem Coupon or Package'.** Enter your email or your code from your Subscription confirmation email and click **'Apply'.**

Terms & Conditions

☐ I have read and agree to the terms above *

Redeem Coupon or Package

Pay Now »

Terms & Conditions

☐ I have read and agree to the terms above *

Code or Email

[   ]

Apply

Pay Now »

Item	Unit Price	Quantity	Total
Family Unlimited Package	A$75.00	1	A$75.00 per week

Certificate codes: CC08901B *Schedule*

Total   75.00

    b. If you already have an account and are logging back in click **'Redeem Coupon or Package'.** Your email or coupon code should auto fill and confirm your subscription allocation.

Terms & Conditions

☐ I have read and agree to the terms above *

Redeem Coupon or Package
There is a code you can redeem for this appointment, did you want to redeem it?

Pay Now »

8. Then click **'Complete Appointment' or 'Pay Now'**

Code or Email

hello@jonescotennis.com ✓

There are unlimited appointments remaining on this code for:
- Adult Group Class (Beginner)
- Adult Group Class (Intermediate)

Renews January 18, 2023

There is a code you can redeem for this appointment, did you want to redeem it?

Complete Appointment »

9. Your appointment is now confirmed. We suggest you create an account to make it easier to rebook and manage your classes.

Click **'Register for an Account'**
You can also add the class to your calendar using the links below.

3 **Confirmation**

Adult Group Class (Beginner) with Gerringong

January 30, 2023

6:00pm

Gerringong Tennis Club, Pacific Ave, Werri Beach NSW 2534

Cancel   Reschedule   Edit Forms

Add to iCal/Outlook   Add to Google

There are unlimited appointments remaining on 512B86FC for:
- Adult Group Class (Beginner)
- Adult Group Class (Intermediate)

Renews January 18, 2023

Log in as hello@jonesco...   Register for an Account

Save your information

Schedule another Appointment »

Now get ready to get on court!